



Bonnie Shiles &lt;bonnie.shiles@pitkincounty.com&gt;

## Online Form Submittal: Special Event Permit Application

1 message

noreply@civicplus.com <noreply@civicplus.com>

Mon, Feb 18, 2019 at 4:27 PM

To: alex.burchetta@pitkinsheriff.com, gmuething@aspenhospital.org, schuyler.clay@pitkincounty.com, suzanne.wolff@pitkincounty.com, bonnie.shiles@pitkincounty.com, tami.kochen@pitkincounty.com, leslie.lamont@pitkincounty.com

### Special Event Permit Application

#### Event Summary

Name of Event	Alo Yoga Photoshoot
Specific Location(s)	Aspen Mountain, T Lazy 7, HM 9, HM 14
Brief Description	We are doing a photoshoot at 4 different locations across 3 days. Our crew will have 25 people
(Section Break)	
Event Date & Time	3/5/2019 8:00 AM - 3/7/2019 5:00 PM
Primary Contact	
First Name	Jacquelyn
Last Name	De Armas
Address 1	<a href="#">3407 Huxley St</a>
Address 2	21
City	Los Angeles
State	California
Zip	90027
Email Address	<a href="mailto:jax.dearmas@gmail.com">jax.dearmas@gmail.com</a>

Phone Number 7605875993

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### Secondary Contact

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First Name *Field not completed.*

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Last Name *Field not completed.*

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Email Address *Field not completed.*

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Phone Number *Field not completed.*

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### Event Details

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#### Event Details

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Expected Attendance Numbers *Field not completed.*

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Personnel Numbers 25

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Is the event open to the public? No

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Are attendees charged a participation fee? No

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(Section Break)

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#### Event Plans & Logistics

*Please submit a detailed drawing or map that accurately depicts the physical layout of the event, activities and services.*

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Event Site Plan Details [Click here for additional details to include in your Event Site Map](#)

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Event Site Plan *Field not completed.*

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Additional *Field not completed.*

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Additional *Field not completed.*

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(Section Break)

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Communications Plan	All staff will have walkie talkies to communicate amongst each other. We will also be in one small area each day so communication will be easy
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Communications Plan Details	<a href="#">Click here for additional details to include in your Communications Plan</a>
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Communications Plan	<i>Field not completed.</i>
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(Section Break)

**Safety & Security**

## Safety &amp; Security

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Expected Attendance Capacity	25
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Safety Plan	We understand that one of the nearby areas we will be shooting is open to the public & we will make sure to work around any skiers or other members of the public. When shooting we will position people on the outside of our set to direct people around it. At all locations, crew will have two-way hand-held radios to communicate between the set and staging, where we will have access to a cell phone. Again in areas where there is no cell service (Independence Pass) we will have with us someone from T Lazy 7 who will be able to communicate with to the ranch with their radios. All other locations are private
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Safety Plan Details	<a href="#">Click here for additional information to include with your Safety Plan</a>
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Safety Plan	<i>Field not completed.</i>
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Security  
*A safe and secure environment needs to be provided for your event, a Security Plan is required if alcohol is being served.*

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Will alcohol be served at your event?	No
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Have you hired a professional security company (bonded/insured) to plan and manage security for your event?	No
Will public law enforcement services be requested?	No
Onsite Security Contact	Jacquelyn De Armas 760 587 5993
Security Plan	N/A
Security Plan Details	<a href="#">Click here for additional information to include in your Security Plan</a>
Security Plan	<i>Field not completed.</i>
(Section Break)	
<b>Medical &amp; Emergency</b>	
<p>Medical &amp; Emergency Services</p> <p><i>A medical and emergency services plan should be developed to adequately prepare for the environment and size of your event. If you are providing Emergency Medical Services by calling 911 or hiring a professional service you must provide this plan.</i></p>	
Will emergency medical services be summoned through 911?	Yes
Do you intend to have an on site Licensed Professional Emergency Medical Services Provider?	No
Medical Point of Contact	<i>Field not completed.</i>
Medical & Emergency Plan	<i>Field not completed.</i>
Medical Plan Details	<a href="#">Click here for additional information to include in your Medical Plan</a>
Medical Plan	<i>Field not completed.</i>

(Section Break)

**Traffic, Transportation & Parking**

## Traffic, Transportation &amp; Parking

*If your event requires the use of buses, vans or taxis to transport attendees or staff to and from your event please provide a detailed plan. Your plan should encourage the use of alternate transportation and include methods for mitigating traffic congestion.*

Traffic, Transportation &amp; Parking Plan

We will have four Suburbans and 1 Sprinter sized van each day. the Sprinter will house the Equipment and the suburbans will transport passengers to our shoot locations. Parking at each location: Aspen Mountain: In the parking lot on site T Lazy 7: on the property Private Property HM 9: in the driveway Private property HM 14: in the driveway and on the street

Traffic Plan Details

[Click here for additional information to include in your Traffic, Transportation and Parking Plan](#)

Traffic, Transportation &amp; Parking Plan

*Field not completed.*

(Section Break)

**Sanitation & Recycling**

## Sanitation &amp; Recycling Plan

*Proper sanitation and disposal of solid waste garbage is a required part of your event plan. Throughout the duration of your event, and immediately upon conclusion of the event, the area must be returned to a clean condition.*

Do you plan to provide portable restroom facilities at your event?

No

Waste &amp; Recycling

Aspen Mountain: All waste will be disposed of in trash bins in their facilities T Lazy 7: We dispose of any waste in dumpster after the shoot Private Property 9: We dispose of any waste in dumpster after the shoot Private Property 14: We dispose of any waste in dumpster after the shoot

Waste &amp; Recycling Details

[Click here for more information about Waste and Recycling](#)

Sanitation/Recycling Plan *Field not completed.*

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(Section Break)

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### **Alcohol Mitigation Plan**

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#### Liquor License & Alcohol Mitigation Plan

*A special event liquor license from the state of Colorado is required if you plan to dispense alcoholic beverages to the public. If your event involves the sale and/or distribution of alcoholic beverages, please provide an alcohol mitigation plan and copy of liquor license.*

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Will your event be selling, distributing or furnishing alcoholic beverages? No

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Alcohol Mitigan Plan Details [Click here for additional information regarding Alcohol Mitigation Plans](#)

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Liquor License *Field not completed.*

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(Section Break)

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### **Liability Insurance**

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#### Liability Insurance

*Liability insurance coverage must be provided for Special Events. If your event includes alcohol, liquor liability coverage must also be included. Commercial general liability insurance is required in the following minimum amounts: \$1,000,000 each occurrence; \$2,000,000 aggregate. At least one week prior to the event, a certificate of insurance must be submitted to the County. The certificate shall name Pitkin County as an additional insured and coverage must be maintained for the duration of the event including set up and dismantle dates. Please include the following on the certificate: Pitkin County 530 E. Main St. Aspen, CO 81611*

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Liability Insurance *Field not completed.*

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(Section Break)

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### **Accessibility Plan**

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#### ADA Accessibility Plan

*All city, county, state and federal disability access requirements applicable to your event need to be addressed. All temporary venues, related structures, and outdoor*

*sites for special events shall be accessible to persons with disabilities. If a portion of the area cannot be made accessible, an alternate area shall be provided with the same activities that are in the inaccessible area. It cannot, however, be offered only to patrons with disabilities. Disability access may include parking, restrooms, telephones, clear paths of travel, transportation, signage, accessible vendors and booths. If all areas are not accessible a map or program must be provided to attendees indicating the accessible restrooms, parking, telephones, drinking fountains, etc.*

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Accessibility Plan *Field not completed.*

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ADA Details [Click here for more information about ADA requirements](#)

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ADA Accessibility Plan *Field not completed.*

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### **Additional Permits & Licenses**

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#### Additional Permits & Licenses

*Depending on the activities and location of your event, additional permits may be required. Please upload additional permits or licenses in this section.*

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Does your event take place on Pitkin County Open Space & Trails property?  No

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Will you be erecting a tent or other temporary structures?  No

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Does your event include food concessions or preparation areas?  No

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Will goods or services be sold at your event?  No

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#### Fireworks

*Contact your local fire district for permits and assistance. Aspen Fire District - (970) 925-5532 | Basalt Fire District - (970) 704-0675 | Carbondale Fire District - (970) 963-2491*

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(Section Break)

Additional Information *Field not completed.*

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Additional Documents *Field not completed.*

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Additional Documents *Field not completed.*

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Additional Documents *Field not completed.*

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Additional Documents *Field not completed.*

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(Section Break)

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Internal Review

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(Section Break)

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Email not displaying correctly? [View it in your browser.](#)





Tami Kochen <tami.kochen@pitkincounty.com>

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## Re: Alo Yoga Photoshoot

1 message

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**Jacquelyn DeArmas** <jax.dearmas@aloyoga.com>  
To: Tami Kochen <tami.kochen@pitkincounty.com>

Fri, Feb 22, 2019 at 3:24 PM

1. Can you be more specific about where the shoot will occur on Aspen Mountain?
  - a. At the top of the gondola outside the sun deck.
2. Where is HM 9 and HM 14?
  - a. **HM9 Property**  
178 Bennett Place  
Aspen, Colorado 81611  
  
**HM14 Property**  
27 Turkey Trot Ct  
Snowmass Village, Colorado 81615
3. Please be more specific about when each shoot will happen at each location.
  - a. 3/5 Aspen Mountain
  - b. 3/6 Aspen Meadows hotel in the AM and HM 14 PM
  - c. 3/7 HM 9
4. Please provide authorization from each of the landowners to use their property for the event.
  - a. pending once Liz receives this
5. Please provide a copy of the liability insurance as described in the application form:
  - a. See attached

Let me know if you need any other info

best,  
Jax

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**From:** Tami Kochen <tami.kochen@pitkincounty.com>  
**Sent:** Wednesday, February 20, 2019 2:06 PM  
**To:** Jacquelyn DeArmas  
**Subject:** Re: Alo Yoga Photoshoot

Hi Jacquelyn,

Thanks for submitting a special event permit application for your Alo Yoga Photo shoot. Before the application is sent to the applicable referral agencies for comments, can you please clarify a few questions as follows:

1. Can you be more specific about where the shoot will occur on Aspen Mountain?
2. Where is HM 9 and HM 14?
3. Please be more specific about when each shoot will happen at each location.
4. Please provide authorization from each of the landowners to use their property for the event.
5. Please provide a copy of the liability insurance as described in the application form:

*Liability insurance coverage must be provided for Special Events. If your event includes alcohol, liquor liability coverage must also be included. Commercial general liability insurance is required in the following minimum amounts: \$1,000,000 each occurrence; \$2,000,000 aggregate. At least one week prior to the event, a certificate of insurance must be submitted to the County. The certificate shall name Pitkin County as an additional*

*insured and coverage must be maintained for the duration of the event including set up and dismantle dates. Please include the following on the certificate: Pitkin County 530 E. Main St. Aspen, CO 81611*

Let me know you have questions about these questions.

Thanks,

**Tami Kochen**

LEED AP BD+C

Pitkin County Community Development Planner

970.920.5359 - [tami.kochen@pitkincounty.com](mailto:tami.kochen@pitkincounty.com)

## Disclaimer

The information contained in this communication from the sender is confidential. It is intended solely for use by the recipient and others authorized to receive it. If you are not the recipient, you are hereby notified that any disclosure, copying, distribution or taking action in relation of the contents of this information is strictly prohibited and may be unlawful.



**Pitkin County Insurance.PDF**

17K



PROPERTY RELEASE

DATE: Monday, Feb 25, 2019
JOB NAME: Alo Yoga
JOB #: 7207

This is to confirm our entire agreement covering our use of your property, which is located, and is described as follows:

1. Location description and dates of use: Home 9 | 0178 Bennett Place, Aspen CO 81611
Tech Scout / Home Walk Through: Monday, March 4th, 2019 - no more than an hour
Shoot Dates: Thursday, March 7, 2019 - Exact Timing to be confirmed but approximately 6am - 6pm
Weather Hold: Friday, March 8, 2019 (in case of inclement weather)

2. Permission: You confirm to us that we have your permission to photograph the above described location, (including any signs, displays, names and the like appearing thereon) for use in a film shoot involving & specifically limited to the product Alo Yoga Photo shoot .You also agree that we are free to make any and all photographic scenes that we may desire, and that we, our clients, and their respective successors, licensees, nominees and assigns, can use these photographic scenes or any print solely in connection with this film shoot.

3. Ownership and Permits: You hereby warrant that you are the owners and or agents of this property and that you are fully authorized to grant us the permission and rights stated herein and to use the property for the purposes granted herein.

4. Condition: We agree that we will leave said premises in as good condition and broom clean as when we received it from you for our use.

5. Insurance: We are fully insured and agree to indemnify you from and against any and all loss and liability incurred by you or imposed upon you directly resulting from injury to or death of any person appearing on said property directly resulting from negligence in connection with our use of said property.

6. Equipment and Crew: You understand that we will have with us on the day(s) Approximately 25 of photography, our shooting crew, talent and all of the attendant cameras, lights and other photographic equipment. There will be approximately 25 people.

7. Schedule and Weather: We will be at your property on Thursday, March 7, 2019. If any of our use of your property is based upon an exterior portion of the property, and if it should rain or the weather is otherwise inclement, and prevents us from doing our photography, then it is agreed that we shall have the rights to reschedule use of your property in advance on a mutually agreeable day in the immediate future without any additional fees.

8. Fee / Payment: The fee that will be paid to you on the day of the shoot for allowing us to film at your location is TBD. Payments are due only for days we use the property.

Agreed and Accepted
X [Signature]
Signature
X CHAD L. OPPENHEIM
Printed Name

Very Truly Yours,
X [Signature] ASPEN PRODUCTIONS
Signature
X Jere Long
Jere Long / Location Manager

HUNTER CREEK ROAD VENTURES, LLC.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
01/30/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

PRODUCER Issac Lewis & Assoc Ins Services LLC 800 Stockton Ave., Suite 5 Ripon CA 95366-	CONTACT NAME:		
	PHONE (A/C, No., Ext):	(877)715-3947	FAX (A/C, No.): (877)715-3947
	E-MAIL ADDRESS:		
INSURED ALO, LLC 6670 Flotilla St. Commerce CA 90040	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A:	Federal Insurance Company	
	INSURER B:	Firemans Fund Insurance C	
	INSURER C:		
	INSURER D:		
	INSURER E:		

**COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		36019014 18	04/22/2018	04/22/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		73583857 18	04/22/2018	04/22/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Hired Auto Physical Damag \$ 125,000
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		SUO 00024656928	04/22/2018	04/22/2019	EACH OCCURRENCE \$ 25,000,000 AGGREGATE \$ 25,000,000
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N/A	7177-1399	01/01/2019	01/01/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Rented Equipment		36019014 18	04/22/2018	04/22/2019	Rented Equipment 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Commercial General Liability and Business Auto automatically provide Additional Insured and Waiver of Subrogation to certificate holder when required by written contract and/or agreement, coverage is primary and non contributory.

**CERTIFICATE HOLDER**

**CANCELLATION**

AI 005516

Pitkin County 530 E. Main St. Aspen CO 81611-	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



PROPERTY RELEASE

DATE: Monday, Feb 25, 2019
JOB NAME: Alo Yoga
JOB #: 7207

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Shoot Dates: Thursday, March 7, 2019 - Exact Timing to be confirmed but approximately 6am - 6pm
Weather Hold: Friday, March 8, 2019 (in case of inclement weather)

2. Permission: You confirm to us that we have your permission to photograph the above described location, (including any signs, displays, names and the like appearing thereon) for use in a film shoot involving & specifically limited to the product Alo Yoga Photo shoot .You also agree that we are free to make any and all photographic scenes that we may desire, and that we, our clients, and their respective successors, licensees, nominees and assigns, can use these photographic scenes or any print solely in connection with this film shoot.

3. Ownership and Permits: You hereby warrant that you are the owners and or agents of this property and that you are fully authorized to grant us the permission and rights stated herein and to use the property for the purposes granted herein.

4. Condition: We agree that we will leave said premises in as good condition and broom clean as when we received it from you for our use.

5. Insurance: We are fully insured and agree to indemnify you from and against any and all loss and liability incurred by you or imposed upon you directly resulting from injury to or death of any person appearing on said property directly resulting from negligence in connection with our use of said property.

6. Equipment and Crew: You understand that we will have with us on the day(s) Approximately 25 of photography, our shooting crew, talent and all of the attendant cameras, lights and other photographic equipment. There will be approximately 25 people.

7. Schedule and Weather: We will be at your property on Thursday, March 7, 2019. If any of our use of your property is based upon an exterior portion of the property, and if it should rain or the weather is otherwise inclement, and prevents us from doing our photography, then it is agreed that we shall have the rights to reschedule use of your property in advance on a mutually agreeable day in the immediate future without any additional fees.

8. Fee / Payment: The fee that will be paid to you on the day of the shoot for allowing us to film at your location is TBD. Payments are due only for days we use the property.

Agreed and Accepted
X [Signature]
Signature
X CHAD L. OPPENHEIM
Printed Name

Very Truly Yours,
X [Signature] ASPEN PRODUCTIONS
Signature
X Jere Long
Jere Long / Location Manager

HUNTER CREEK ROAD VENTURES, LLC.