

How to request access to SagesGov when you have an account with another Jurisdiction

1. Proceed to the website of the jurisdiction that you want access to.
2. Click the link to the SagesGov login page from the jurisdiction's page.
3. Once here, enter the email address you used for your SagesGov account, then enter the password, and click 'Log In'.

The screenshot shows the SagesGov login interface. At the top, it says "Log in". Below this are two input fields: "Email" and "Password". The "Email" field is highlighted with a red box and a red circle containing the number "1". To the right of the "Email" field is a checkbox labeled "Remember Me". Below the "Email" field is a "Back" button. The "Password" field is highlighted with a red box and a red circle containing the number "2". Below the "Password" field is a link that says "Forgot your password?". At the bottom of the form is a "LOG IN" button with a right-pointing arrow, highlighted with a red box and a red circle containing the number "3". Below the "LOG IN" button is a link that says "Create new account".

4. You will see a window asking if you want to select another jurisdiction or if you want to request access to the new jurisdiction. Select the blue button at the top that says **'Request Access to'** the jurisdiction you chose. Depending on the jurisdiction, you will not be able to submit any applications until they approve your access request.

The screenshot shows a window titled "Log in" on the left side. The main content area has a header with the Fayette County logo and a blue button labeled "Request Access to Fayette County" which is highlighted with a red box. Below this is a horizontal line and the text "To access other jurisdictions, click its logo below". Underneath are three jurisdiction logos: the City of Atlanta logo with the text "Department of CITY PLANNING City of Atlanta", the Greene County, OH logo, and the JEA logo. A "Cancel" button is located at the bottom right of the window.