

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS
 ("BOCC") OF PITKIN COUNTY, COLORADO, PROVIDING
 SUPPLEMENTAL APPROPRIATIONS TO THE 2024 BUDGET
 AND AMENDING THE 2024 BUDGET (SECOND QUARTER)

RESOLUTION NO. _____, 2024

RECITALS:

WHEREAS, Pursuant to Section 2.8.3 (Actions) of the Pitkin County Home Rule Charter ("HRC") official action by formal resolution shall be required for all actions of the Board not requiring ordinance power on matters of significant importance affecting citizens; and

WHEREAS, Pitkin County desires to amend its 2024 budget and approve supplemental budget appropriations from the funds set forth in this Resolution in order to fund unanticipated but necessary operating expenditures and capital outlay; and

WHEREAS, Unanticipated revenues were received in 2024 that were not appropriated; and

WHEREAS, Unappropriated fund balances (reserves and prior year savings) are available and adequate to cover the new appropriations; and

WHEREAS, Upon due and proper notice, published in accordance with the law, said supplemental budget was open for inspection by the public at a designated place, a public hearing was held on June 26, 2024 and interested citizens were given an opportunity to file or register any objections to said supplemental budget; and

WHEREAS, The BOCC finds that it is in the best interests of the citizens of Pitkin County to approve this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Pitkin County, Colorado that it hereby adopts a resolution providing supplemental appropriations to the 2024 budget and amending the 2024 budget as shown below and authorizes the Chair to sign the Resolution and, upon the satisfaction of the County Attorney as to form, execute any other associated documents necessary to complete this matter.

GENERAL FUND				
Sheriff Ballistic Plates	2024 Budget	Revenue Change	Expenditure Change	Revised Budget
PPE / Ballistic Plates	-	-	55,000	55,000
		-	55,000	
Dispatch Technology	2024 Budget	Revenue Change	Expenditure Change	Revised Budget
Mission Critical Partners Paging Report	-	-	17,500	17,500
Aurelian Phone Automation Software	-	-	25,000	25,000
Prepared 911 CAD Software	-	-	45,000	45,000
Contribution from E-911	876,310	87,500	-	963,810
		87,500	87,500	
BOCC Wildfire Camera Detection System	2024 Budget	Revenue Change	Expenditure Change	Revised Budget
Contribution to Wildfire Camera Detection Sy	-	-	32,000	32,000
		-	32,000	

FUND BALANCE CODING:

Unassigned General Fund Total	87,500	174,500
Net Increase/(Decrease) in Fund Balance		<u>(87,000)</u>

TRANSLATOR FUND

Broadband Fiber Lease	2024 Budget	Revenue Change	Expenditure Change	Revised Budget
NWCCOG Fiber Lease	-	-	208,459	208,459
DOLA Grant	-	104,230	-	104,230
City of Aspen Contribution	-	34,743	-	34,743
Snowmass Village Contribution	-	34,743	-	34,743
		<u>173,716</u>	<u>208,459</u>	

FUND BALANCE CODING:

Translator Fund Total	173,716	208,459
Net Increase/(Decrease) in Fund Balance		<u>(34,743)</u>

HEALTHY RIVERS AND STREAMS FUND

East Mesa Water Company Contribution	2024 Budget	Revenue Change	Expenditure Change	Revised Budget
Grants and Contributions	269,500	-	207,000	476,500
		-	<u>207,000</u>	

FUND BALANCE CODING:

Healthy Rivers and Streams Fund Total	-	207,000
Net Increase/(Decrease) in Fund Balance		<u>(207,000)</u>

REDSTONE RANCH ACRES ROAD GID FUND

Redstone Ranch Road & Bridge Maintenance	2024 Budget	Revenue Change	Expenditure Change	Revised Budget
Repair and Maintenance	10,000	-	19,300	29,300
		-	<u>19,300</u>	

FUND BALANCE CODING:

Redstone Ranch Acres Road GID Fund Total	-	19,300
Net Increase/(Decrease) in Fund Balance		<u>(19,300)</u>

AIRPORT FUND				
Identity Management System Upgrade	2024 Budget	Revenue Change	Expenditure Change	Revised Budget
IDMS Upgrade Implementation	144,000	-	286,000	430,000
		-	286,000	
FUND BALANCE CODING:				
Airport Fund Total		-	286,000	
Net Increase/(Decrease) in Fund Balance			(286,000)	

HUMAN SERVICES FUND				
Child Welfare Case Worker FTE	2024 Budget	Revenue Change	Expenditure Change	Revised Budget
CW Salaries	107,413	-	40,061	147,474
CW Health Insurance	17,463	-	10,000	27,463
CW Payroll Taxes & Benefits	18,910	-	6,730	25,640
CW Fitness/Wellness Benefit	2,250	-	750	3,000
CW Computer Setup	-	-	4,770	4,770
CW Phone & Phone Services	2,700	-	1,100	3,800
State Child Welfare Allocation	505,472	50,729	-	556,201
		50,729	63,411	
FUND BALANCE CODING:				
Human Services Fund Total		50,729	63,411	
Net Increase/(Decrease) in Fund Balance			(12,682)	

AMBULANCE & DEBT SERVICE FUNDS				
Debt Service Interest	2024 Budget	Revenue Change	Expenditure Change	Revised Budget
Ambulance Transfer to Debt Service Fund	165,322	-	41,997	207,319
Interest Payment	165,322	-	41,997	207,319
Debt Service Transfer from Ambulance Fund	165,322	41,997	-	207,319
		41,997	83,994	
FUND BALANCE CODING:				
Ambulance District Fund Total		-	41,997	
Debt Service Fund Total		41,997	41,997	
Net Increase/(Decrease) in Fund Balance			(41,997)	

TOTAL FOR RESOLUTION

	Revenue Change	Expenditure Change
UNASSIGNED GENERAL FUND TOTAL	87,500	174,500
TRANSLATOR FUND TOTAL	173,716	208,459
HEALTHY RIVERS & STREAMS FUND TOTAL	-	207,000
REDSTONE RANCH ACRES RGID FUND TOTAL	-	19,300
AIRPORT FUND TOTAL	-	286,000
HUMAN SERVICES FUND TOTAL	50,729	63,411
AMBULANCE DISTRICT FUND TOTAL	-	41,997
DEBT SERVICE FUND TOTAL	41,997	41,997
	<u>353,942</u>	<u>1,042,664</u>
TOTAL NET INCREASE/(DECREASE) ALL FUND BALANCES		(688,722)

INTRODUCED AND FIRST READ ON THE 12TH DAY OF JUNE, 2024 AND SET FOR SECOND READING AND PUBLIC HEARING ON THE 26TH DAY OF JUNE, 2024.

NOTICE OF PUBLIC HEARING AND TITLE AND SHORT SUMMARY OF THE RESOLUTION PUBLISHED IN THE ASPEN DAILY NEWS ON THE _____ DAY OF _____, 2024.

NOTICE OF PUBLIC HEARING AND THE FULL TEXT OF THE RESOLUTION POSTED ON THE OFFICIAL PITKIN COUNTY WEBSITE (www.pitkincounty.com) ON THE _____ DAY OF _____, 2024.

ADOPTED AFTER FINAL READING AND PUBLIC HEARING ON THE 26TH DAY OF JUNE, 2024.

POSTED BY TITLE AND SHORT SUMMARY ON THE OFFICIAL PITKIN COUNTY WEBSITE (www.pitkincounty.com) ON THE _____ DAY OF _____, 2024.

PUBLISHED BY TITLE AND SHORT SUMMARY, AFTER ADOPTION, IN THE ASPEN DAILY NEWS ON THE _____ DAY OF _____, 2024.

ATTEST:

BOARD OF COUNTY COMMISSIONERS

Sam Engen
Deputy County Clerk

Greg Poschman, Chair

DATE: _____

MANAGER APPROVAL:

Jon Peacock, County Manager

2nd Quarter 2024 Budget Supplemental Requests

- General Fund
 - Sheriff – Ballistic Plates Replacement
 - Dispatch – Paging Report
 - Dispatch – Phone Automation Software
 - Dispatch – 911 CAD Software
 - BOCC – Contribution to Wildfire Monitoring Cameras
- Translator Fund
 - Fiber Lease NWCCOG IGA
- Healthy Rivers & Streams Fund
 - East Mesa Ditch Contribution
- Redstone Ranch Acres Road GID
 - Road and Bridge Maintenance
- Airport Fund
 - IDMS Security Software
- Human Services Fund
 - Child Welfare Caseworker New FTE
- Ambulance Fund & Debt Service Fund
 - Debt Service Interest Increase

Budget Supplemental Request

For increases above budgeted revenues or expenditures; new or increased programs, services, or personnel;
or transfers across funds.

Project/Service Name:	Ballistic Plates	Work Session Date:	June 4, 2024
Department:	Sheriff's Office	Budget Year:	2024
Request Type:	Adjustment to Operations	Adjustment Type:	One Time Adjustment
Fund:	General Fund		

Staff Responsible:	Alex Burchetta/Parker Lathrop	Prepared By:	Alex Burchetta
Budget Staff Review - Name:	Connie Baker	Date:	5/23/2024

1) PROJECT DESCRIPTION AND FISCAL IMPACT:

The Pitkin County Sheriff's Office recently became aware of a manufacturer issue related to the hard ballistic plates used in our high threat response equipment. As the issue relates to the questionable reliability of those plates, we were left with no choice except to remove those ballistic plates from service immediately, leaving a rather large gap in the protection necessary for our deputies. Unfortunately, the manufacturer of those plates has recently ceased operations so we must acquire replacement ballistic plates elsewhere. The events that lead us here are nothing less than unfortunate, but they were also unforeseeable. We are seeking an appropriate and certified replacement ballistic plate that can be acquired as timely as possible, so that we can restore the necessary protection our deputies expect and deserve.

2) STRATEGIC PLAN GOAL(S) ADVANCED:

Livable & Supportive Community: A sense of personal and community safety

3) REQUESTED EXPENDITURE APPROPRIATIONS: Full Cost of Project

Line Item Description	Account Coding	Original Budget Amount	Expenditure Increase/ (Decrease)	Total Adjusted Budget
Ballistic Plates / Sheriff PPE	10013100.562500.10165	\$0	\$55,000	\$55,000
Total New Appropriations			\$55,000	

4) FUNDING

NEW REVENUE APPROPRIATIONS:				
Line Item Description	Account Coding	Original Budget Amount	Revenue Increase/ (Decrease)	Total Adjusted Budget
Total New Revenue				
USE OF FUND BALANCE:			\$55,000	
Total Funding				

5) NET CHANGE TO FUND BALANCE	
Total General Fund Balance projected at 12/31/2024	\$19,988,489
Unassigned GF Fund Balance projected at 12/31/2024	\$11,190,862
Use of Fund Balance	-\$55,000
Unassigned GF Fund Balance after Supplemental Request	\$11,135,862

6) ALTERNATIVE ANALYSIS

Unfortunately, due to the position that we are in with the original manufacturer providing equipment that did not meet the standards for providing protection for our deputies, there is no alternative analysis. We explored multiple vendors, and this cost will allow us to choose the vendor that provides equipment that meets the safety and protection requirements of the Sheriff's Office.

Budget Supplemental Request

For increases above budgeted revenues or expenditures; new or increased programs, services, or personnel;
or transfers across funds.

Project/Service Name:	Mission Critical Partners Paging Report	Work Session Date:	June 4, 2024
Department:	9-1-1 Dispatch	Budget Year:	2024
Request Type:	Adjustment to Operations	Adjustment Type:	One Time Adjustment
Fund:	General Fund		

Staff Responsible:	Brett Loeb	Prepared By:	Brett Loeb
Budget Staff Review - Name:	Connie Baker	Date:	5/20/2024

1) PROJECT DESCRIPTION AND FISCAL IMPACT:

Mission Critical Partners has been brought in by Carbondale Fire and Rescue, as well as Roaring Fork Fire and Rescue, to provide a report examining and offering solutions for mutual aid paging between Pitkin and Garfield's PSAPs (911 Dispatch Centers). As we have progressed through this report, we find that the scope and consequences are much broader than just the two agencies. All Fire/EMS agencies in Pitkin County, as well as a few in Garfield County, will be affected. In due course, the Pitkin County Comm Board has offered to fund up to half (\$17.5K) on the project.

This project will use E9-1-1 funds, thus no impact to the General Fund. This additional expense has been approved by the Pitkin County Communications Board, who's agencies will fund the project.

2) STRATEGIC PLAN GOAL(S) ADVANCED:

Our stated goal over the last few years is to improve retention of our dispatchers through culture, environment, and technology. Fire/EMS paging is by far the most complex and confusing operation we ask our dispatchers to perform. We are hoping for an efficient solution that will benefit not only Pitkin County dispatchers, but Garfield's as well, while also improving service to our agencies.

3) REQUESTED EXPENDITURE APPROPRIATIONS: Full Cost of Project

Line Item Description	Account Coding	Original Budget Amount	Expenditure Increase/ (Decrease)	Total Adjusted Budget
Payment to Carbondale Fire	10013131.581500	\$0	\$17,500	\$17,500
Total New Appropriations			\$17,500	

4) FUNDING

NEW REVENUE APPROPRIATIONS:				
Line Item Description	Account Coding	Original Budget Amount	Revenue Increase/ (Decrease)	Total Adjusted Budget
Contribution from E-911	10013131.462000	\$876,310	\$17,500	
Total New Revenue			\$17,500	
USE OF FUND BALANCE:			\$0	
Total Funding				

5) NET CHANGE TO FUND BALANCE

Total General Fund Balance projected at 12/31/2024	\$19,988,489
Unassigned GF Fund Balance projected at 12/31/2024	\$11,135,862
Addition to Fund Balance / (Use of Fund Balance)	\$0
Unassigned GF Fund Balance after Supplemental Request	\$11,135,862

6) ALTERNATIVE ANALYSIS

Budget Supplemental Request

For increases above budgeted revenues or expenditures; new or increased programs, services, or personnel; or transfers across funds.

Project/Service Name:	Aurelian Phone Automation Software	Work Session Date:	June 4, 2024
Department:	9-1-1 Dispatch	Budget Year:	2024
Request Type:	Technology	Adjustment Type:	One Time Adjustment
Fund:	General Fund		

Staff Responsible:	Brett Loeb	Prepared By:	Brett Loeb
Budget Staff Review - Name:	Connie Baker	Date:	5/20/2024

1) PROJECT DESCRIPTION AND FISCAL IMPACT:

Aurelian is an AI backed phone attendant that can relay calls to an email address or destination that we desire. It will provide consistency across all of our agencies and for citizens who are calling in in need of help. In the short term, it is an excellent replacement for Aspen Police Department's failing phone system, but in the long term it's much more powerful tool and useful for all agencies and especially Dispatch as an all-inclusive non-emergency call attendant.

This project will use E9-1-1 funds, thus having no impact to the general fund. This additional expense has been approved by the Pitkin County Communications Board, who's agencies will fund the project.

2) STRATEGIC PLAN GOAL(S) ADVANCED:

Our stated goal over the last few years is to improve retention of our dispatchers through culture, environment, and technology. We've explored many platforms for handling non-emergency calls and Aurelian has shown itself to be the most efficient and cost-effective.

3) REQUESTED EXPENDITURE APPROPRIATIONS: Full Cost of Project

Line Item Description	Account Coding	Original Budget Amount	Expenditure Increase/ (Decrease)	Total Adjusted Budget
Aurelian Phone Software	10013131.531500	\$0	\$25,000	\$25,000
Total New Appropriations			\$25,000	

4) FUNDING

NEW REVENUE APPROPRIATIONS:				
Line Item Description	Account Coding	Original Budget Amount	Revenue Increase/ (Decrease)	Total Adjusted Budget
Contribution from E-911	10013131.462000		\$25,000	
Total New Revenue			\$25,000	
USE OF FUND BALANCE:			\$0	
Total Funding				

5) NET CHANGE TO FUND BALANCE	
Total General Fund Balance projected at 12/31/2024	\$19,988,489
Unassigned GF Fund Balance projected at 12/31/2024	\$11,135,862
Addition to Fund Balance / (Use of Fund Balance)	\$0
Unassigned GF Fund Balance after Supplemental Request	\$11,135,862

6) ALTERNATIVE ANALYSIS

PCREDC BUSINESS CASE

Aurelian (Formally Needl) Phone Automation



SUBMITTED TO	PCREDC Comm Board	SUBMITTED BY	Brett Loeb
EMAIL	comm.board@pitkin911.org	EMAIL	brett.loeb@pitkin911.org
DATE SUBMITTED	3/13	DELIVERY METHOD	email

Executive Summary

Aurelian is an AI backed phone attendant that can relay calls to an email address or destination that we desire. It will provide consistency across all of our agencies and for citizens who are calling in in need of help. In the short term, it is an excellent replacement for Aspen Police Department's failing phone system, but in the long term it's much more powerful tool and useful for all agencies and especially Dispatch as an all-inclusive non-emergency call attendant.

BENEFITS

- Will provide consistent service across all agencies for our citizens. Helps steer the caller to appropriate workflow/help.
- Automatic and immediate notification for emergency calls that are directed to call 911.
- After hours 'attendant' for all agencies.
- AI Reporting for Q/A and workflow analysis
- Future implementation for start to finish complete non-emergency calls (Alarms), reducing workload for dispatch and front offices.
- Potential pre-screening for front counter personnel

COSTS

- \$25K/Annually for all agencies combined use.

RISKS

- \$25K annually for all agencies
- Aurelian is offering 60-day guarantee so there is little risk in implementation. If we find it does not fit our needs we can revert back to each agency.
- Managed by PCREDC overall and each agency has an independent attendant that can be customized off of an overarching process for all agencies

SCHEDULE

ASAP

ASSESSMENT/OPTIONS – Cost of not Implementing

Not much risk really, we will continue having each agency handle non-emergency calls at their individual front desks.

RECOMMENDATION

This is beneficial for each of the agencies for consistency and workflow, especially the dispatch center. Through continued buildout, we can address many of the situations in the PSAP call-flow that is a challenge for our staff.

Budget Supplemental Request

For increases above budgeted revenues or expenditures; new or increased programs, services, or personnel;
or transfers across funds.

Project/Service Name:	Prepared 9-1-1 Software	Work Session Date:	June 4, 2024
Department:	9-1-1 Dispatch	Budget Year:	2024
Request Type:	Technology	Adjustment Type:	One Time Adjustment
Fund:	General Fund		

Staff Responsible:	Brett Loeb	Prepared By:	Brett Loeb
Budget Staff Review - Name:	Connie Baker	Date:	5/20/2024

1) PROJECT DESCRIPTION AND FISCAL IMPACT:

Prepared provides our dispatchers with transcription over radio and phone, translation services, video services, Text-to-911 services and an integration of all of these in one platform as well as into our RapidSOS platform for even more integration. It is also building a foundation, in partnership with PCREDC, that could bring us one to one voice translation, call summarization, and many other useful features in the future.

This project will use E9-1-1 funds, thus no impact to the General Fund. This additional expense has been approved by the Pitkin County Communications Board, who's agencies will fund the project.

2) STRATEGIC PLAN GOAL(S) ADVANCED:

Our stated goal over the last few years is to improve retention of our dispatchers through culture, environment, and technology. We've explored many platforms and many software that are good on their own, but prepared brings to us many of the same features, and much more than one platform.

3) REQUESTED EXPENDITURE APPROPRIATIONS: Full Cost of Project

Line Item Description	Account Coding	Original Budget Amount	Expenditure Increase/ (Decrease)	Total Adjusted Budget
Prepared 911 Software	10013131.531500	\$0	\$45,000	\$45,000
Total New Appropriations			\$45,000	

4) FUNDING

NEW REVENUE APPROPRIATIONS:				
Line Item Description	Account Coding	Original Budget Amount	Revenue Increase/ (Decrease)	Total Adjusted Budget
Contribution from E-911	10013131.462000		\$45,000	
Total New Revenue			\$45,000	
USE OF FUND BALANCE:			\$0	
Total Funding				

5) NET CHANGE TO FUND BALANCE	
Total General Fund Balance projected at 12/31/2024	\$19,988,489
Unassigned GF Fund Balance projected at 12/31/2024	\$11,135,862
Addition to Fund Balance / (Use of Fund Balance)	\$0
Unassigned GF Fund Balance after Supplemental Request	\$11,135,862

6) ALTERNATIVE ANALYSIS

PCREDC BUSINESS CASE

Prepared CAD Software



SUBMITTED TO	PCREDC Comm Board	SUBMITTED BY	Brett Loeb
EMAIL	comm.board@pitkin911.org	EMAIL	brett.loeb@pitkin911.org
DATE SUBMITTED	3/13	DELIVERY METHOD	email

Executive Summary

Our stated goal over the last few years is to improve retention of our dispatchers through culture, environment, and technology. We've explored many platforms and many software that are good on their own, but Prepared brings to us many of the same features, and much more than one platform. Prepared provides our dispatchers with transcription over radio and phone, translation services, video services, Text-to-911 services and an integration of all of these in one platform as well as into our RapidSOS platform for even more integration. It is also building a foundation, in partnership with PCREDC, that could bring us one to one voice translation, call summarization, and many other useful features in the future.

BENEFITS

- Aids the dispatcher in a number of ways
 - Can actively see what dispatcher and call-taker are doing in real time, aiding us with our geodiverse center.
 - Can see transcription of what the caller is saying in real time.
- Transcriptions can then be entered directly into comments, alleviating interpretations and typing time. This will also be seen by responders.
 - Next versions will include generated summaries allowing call taker to focus on decision making and customer service.
- Integration of functions into one system consolidates and makes for ease and efficiency of use for dispatchers.
- Translations services are completely streamlined.
 - When one-to-one voice translation is implemented – game changer

COSTS

The initial implementation and training for prepared software is \$45K with that same cost locked in for 2025.

- This price is \$30K per year less than they are offering their product to other centers because we have an established partnership with them and have helped them develop some of their features.
- The consolidation of features will allow us to discontinue contracts with other vendors, offsetting the cost for Prepared.
 - Video services, Carbyne - \$30K Annually
 - Translation Services, Convey and Voiance - \$12K Annually
 - Transcription Services – Delphini - \$6K Annually

RISKS

Little risk as we are adding features so if it doesn't work, we'll just revert back to our current operations.

SCHEDULE

We are already 'Beta-ing' their software, this will allow us to continue its use, but we will be able to implement immediately.

ASSESSMENT/OPTIONS

The cost for not doing this project will be continuing to use disparate systems to accomplish the same tasks, complicating our workflow.

RECOMMENDATION

I believe this solution is the greatest immediate 'bang for the buck', and immediately simplifies and leverages our dispatcher's workflow. Giving them multiple tools on one platform that makes their job more efficient and powerful.

Budget Supplemental Request

For increases above budgeted revenues or expenditures; new or increased programs, services, or personnel;
or transfers across funds.

Project/Service Name:	Contribution to Wildfire Camera Detection System	Work Session Date:	June 4, 2024
Department:	BOCC	Budget Year:	2024
Request Type:	Adjustment to Operations	Adjustment Type:	Change to Annual Budget
Fund:	General Fund		

Staff Responsible:	Jeff Krueger	Prepared By:	Jeff Krueger
Budget Staff Review - Name:	Connie Baker	Date:	5/22/2024

1) PROJECT DESCRIPTION AND FISCAL IMPACT:

This supplemental request is for a contribution to the Aspen Fire Protection District (AFPD) for the operations and maintenance of the Wildfire Camera Detection System. The cameras are currently installed on five County mountain-top communication sites and the system is managed by AFPD. The funding partners include Pitkin County, the City of Aspen, the Town of Snowmass Village, the Aspen Fire Protection District and the Roaring Fork Fire Rescue Authority. The funding is an equal split of expenses across all agencies, which will be \$32,000 per agency in 2024.

Last year, the BOCC requested in a work session that all parties involved prepare an Intergovernmental Agreement (IGA) to address the on-going operations and funding for the project. The IGA resolution was discussed with the BOCC on 1st reading at the May 22, 2024 regular session and is scheduled for 2nd reading on June 12, 2024. This supplemental request contribution is contingent upon the approval of the Wildfire Camera Detection System IGA.

2) STRATEGIC PLAN GOAL(S) ADVANCED:

Livable & Supportive Community – A sense of personal and community safety
 Flourishing Natural & Built Environment – Conserved natural resources and environment

3) REQUESTED EXPENDITURE APPROPRIATIONS: Full Cost of Project

Line Item Description	Account Coding	Original Budget Amount	Expenditure Increase/ (Decrease)	Total Adjusted Budget
Wildfire Camera Contribution	10010196.581500	\$0	\$32,000	\$32,000
Total New Appropriations			\$32,000	

4) FUNDING

NEW REVENUE APPROPRIATIONS:				
Line Item Description	Account Coding	Original Budget Amount	Revenue Increase/ (Decrease)	Total Adjusted Budget
Total New Revenue				
USE OF FUND BALANCE:			\$32,000	
Total Funding				

5) NET CHANGE TO FUND BALANCE

Total General Fund Balance projected at 12/31/2024	\$19,988,489
Unassigned GF Fund Balance projected at 12/31/2024	\$11,135,862
Use of Fund Balance	-\$32,000
Unassigned GF Fund Balance after Supplemental Request	\$11,103,862

6) ALTERNATIVE ANALYSIS

n/a

Budget Supplemental Request

For increases above budgeted revenues or expenditures; new or increased programs, services, or personnel;
or transfers across funds.

Project/Service Name:	Broadband Fiber Lease	Work Session Date:	June 4, 2024
Department:	Telecom	Budget Year:	2024
Request Type:	Adjustment to Operations	Adjustment Type:	One Time Adjustment
Fund:	Translator Fund		

Staff Responsible:	Jeff Krueger	Prepared By:	Jeff Krueger
Budget Staff Review - Name:	Connie Baker	Date:	5/23/2024

1) PROJECT DESCRIPTION AND FISCAL IMPACT:

This supplemental request is for the funding of the lease and maintenance of fiber optic lines for the Roaring Fork Broadband (RFB) project. Pitkin County is partnering with the City of Aspen (COA) and the Town of Snowmass Village (TOSV) on the RFB project to develop broadband infrastructure in the Roaring Fork Valley. The project builds on a Holy Cross Energy (HCE) fiber initiative that will install fiber from Glenwood Springs to Aspen on their existing power poles. The project includes the lease of six strands of fiber with connections to the Northwest Colorado Council of Government (NWCCOG) Project THOR network. Project THOR is a highly resilient, middle-mile network establishing carrier-class connectivity between 14 communities across Northwest Colorado and the NWCCOG Point of Presence in Denver.

A resolution for the Intergovernmental Agreement (IGA) between NWCCOG and Pitkin County was formally approved by the BOCC on April 24, 2024. The IGA establishes the compensation for the fiber lease and maintenance for a ten-year term which is \$208,459. Pitkin County was awarded a \$1.6M grant from DOLA that covers expenses for the lease of fiber and provides a 50% cost reimbursement. The IGA funding is an equal split of expenses across all partners (Pitkin County, COA and TOSV) which will be \$34,743. After the DOLA reimbursement and the partner cost share, the total cost to County is \$34,743. The cost breakdown for the fiber lease is shown below.

Dark Fiber Lease Fee (10 yrs)	\$174,160
Maintenance Fee (10 yrs)	\$26,109
<u>Interconnection / Splice Fee</u>	<u>\$8,190</u>
TOTAL EXPENSE:	\$208,459
DOLA Reimbursement (50%)	\$104,230
COA Cost Share	\$34,743
<u>TOSV Cost Share</u>	<u>\$34,743</u>
TOTAL REVENUE	\$173,716

2) STRATEGIC PLAN GOAL(S) ADVANCED:

- Flourishing Natural & Built Environment
 - Responsibly maintained and enhanced County assets
 - Well planned and livable built environment
- Livable & Supportive Community
 - A sense of personal and community safety
 - Self-sufficient individuals and families
 - Improved community engagement and participation
- Prosperous Economy
 - Sustainable economy and employment
 - Affordable and quality health care options
 - Responsible and accountable stewardship of County Assets

Budget Supplemental Request

For increases above budgeted revenues or expenditures; new or increased programs, services, or personnel; or transfers across funds.

Project/Service Name:	East Mesa Water Company Emergency Repair Project	Work Session Date:	June 4, 2024
Department:	Healthy Rivers	Budget Year:	2024
Request Type:	Adjustment to Operations	Adjustment Type:	One Time Adjustment
Fund:	Healthy Rivers & Streams		

Staff Responsible:	Lisa MacDonald	Prepared By:	Lisa MacDonald
Budget Staff Review - Name:	Connie Baker	Date:	4/30/2024

1) PROJECT DESCRIPTION AND FISCAL IMPACT:

On September 6, 2023, the East Mesa Ditch experienced a catastrophic event resulting in two sinkholes, side by side and at an estimated 25' to 30' deep. The reach became unusable and left approximately 250 acres without irrigation and stock water and impaired water delivery.

The East Mesa Water Company (EMWC) approached the Healthy Rivers Board at its regular meeting on September 21, 2023 seeking funding for the repairs. They noted they would come back seeking a formal request for a grant from the board after they had the geophysicists report and therefore understood the scope and costs of the project in more detail.

On October 19, 2023, the River Board heard more information on scope/costs and partnerships the ditch company was in the process of securing or had secured. The Board contemplated the request and moved as follows:

Mr. Ogilby moved to recommend a \$414,000 line item for the East Mesa Ditch Co. in the 2024 Healthy Rivers budget to support repairs for the catastrophic ditch sinkhole and related ditch work with the caveat East Mesa Ditch Co pursue a share of the costs from the CRCD and confirms they are prepared to do in-kind work to make up a portion of the \$414,000 costs and keep Healthy Rivers informed of all progress while acknowledging continuing to work together to improve both agricultural operations and water quantity and quality on the Crystal River thereby enhancing the rivers natural environment. The motion carried 4/1.

During a special meeting of the BOCC on March 26, 2024, the BOCC moved to approve a Resolution of the Board of County Commissioners ("Bocc") of Pitkin County, Colorado, Approving the Grant Application to the Healthy Rivers Fund by the East Mesa Ditch Company.

The original request for funds was an estimated \$414,000. The BOCC approved the amount with a first installment just ½ of those costs dependent upon EMWC's grant application through the Community Funding Partnership with the Colorado Water Conservation District. EMWC successfully secured grant funds from the District on April 16, 2024. Adjusting the funds needed from the river program to \$207,000 and not the full \$414,000.

Funds have been dispersed to EMWC and this budget supplemental replenishes the line item funds that were used for the EMWC award.

2) STRATEGIC PLAN GOAL(S) ADVANCED:

Ballot language objectives for the fund provide for the maintenance and improvements of water quality and quantity within the Roaring Fork Watershed as well as working in conjunction with various agencies to ensure ecological health, recreational opportunities and wildlife and riparian habitat, and as such promotes the County's strategic goals of Flourishing Natural & Built Environment.

The Board's adopted aspiration statement states that it will be a leader in protecting, defending and enhancing rivers and streams through collaboration on watershed wide opportunities, solutions and education on water issues. This work promotes the Board's aspiration statement and the County's strategic goals.

3) REQUESTED EXPENDITURE APPROPRIATIONS: Full Cost of Project				
Line Item Description	Account Coding	Original Budget Amount	Expenditure Increase/ (Decrease)	Total Adjusted Budget
Grants and Contributions	12332100.581000	\$269,500	\$207,000	\$476,500
	Total New Appropriations		\$207,000	

4) FUNDING				
NEW REVENUE APPROPRIATIONS:				
Line Item Description	Account Coding	Original Budget Amount	Revenue Increase/ (Decrease)	Total Adjusted Budget
	Total New Revenue			
USE OF FUND BALANCE:			\$207,000	
	Total Funding			

5) NET CHANGE TO FUND BALANCE	
Total Fund Balance projected at 12/31/2024	\$4,074,510
Use of Fund Balance	-\$207,000
Fund Balance after Supplemental Request	\$3,867,510

6) ALTERNATIVE ANALYSIS

Budget Supplemental Request

For increases above budgeted revenues or expenditures; new or increased programs, services, or personnel;
or transfers across funds.

Project/Service Name:	Redstone Ranch Acres Road and Bridge Maintenance	Work Session Date:	June 4, 2024
Department:	RRA GID	Budget Year:	2024
Request Type:	Adjustment to Operations	Adjustment Type:	One Time Adjustment
Fund:	Redstone Ranch Acres Road GID		

Staff Responsible:	Brian Pettet	Prepared By:	Brian Pettet
Budget Staff Review - Name:	Connie Baker	Date:	5/20/2024

1) PROJECT DESCRIPTION AND FISCAL IMPACT:

Redstone Ranch Acres (RRA) is beginning to catch up on maintenance of subdivision roads, including a safety improvement to their bridge structure over Cline Creek. This funding will allow road grading on all RRA roads with the placement of additional road base in key areas and will provide guard rail for the Cline Creek structure.

2) STRATEGIC PLAN GOAL(S) ADVANCED:

Flourishing Natural and Built Environment

3) REQUESTED EXPENDITURE APPROPRIATIONS: Full Cost of Project

Line Item Description	Account Coding	Original Budget Amount	Expenditure Increase/ (Decrease)	Total Adjusted Budget
Repair and Maintenance	23738100 544500	\$10,000	\$19,300	\$29,300
	Total New Appropriations		\$19,300	

4) FUNDING

NEW REVENUE APPROPRIATIONS:				
Line Item Description	Account Coding	Original Budget Amount	Revenue Increase/ (Decrease)	Total Adjusted Budget
	Total New Revenue			
USE OF FUND BALANCE:			\$19,300	
	Total Funding			

5) NET CHANGE TO FUND BALANCE	
Total Fund Balance projected at 12/31/2024	\$21,007
Use of Fund Balance	-\$19,300
Fund Balance after Supplemental Request	\$1,707

6) ALTERNATIVE ANALYSIS

Delay the road maintenance.

Budget Supplemental Request

For increases above budgeted revenues or expenditures; new or increased programs, services, or personnel; or transfers across funds.

Project/Service Name:	Airport IDMS Upgrade	Work Session Date:	June 4, 2024
Department:	Airport	Budget Year:	2024
Request Type:	Technology	Adjustment Type:	One Time Adjustment
Fund:	Airport		

Staff Responsible:	Ebenezer Henry	Prepared By:	Ebenezer Henry
Budget Staff Review - Name:	Connie Baker	Date:	5/21/2024

1) PROJECT DESCRIPTION AND FISCAL IMPACT:

The Transportation Security Administration (TSA) through 49 CFR Part 1542 – Airport Security mandates the thorough vetting of all airport workers and personnel who are to be issued any airport access media (badge). It requires that airport operators have a system through which they are able to process and submit both the FBI’s Fingerprint-based Criminal History Records Checks (CHRC) and the TSA’s Security Threat Assessment (STA) background checks as well as maintain the personal data and badging records of these persons. To automate and streamline this process, Identity Management Systems (IDMS) are utilized. These systems tie into the airport’s Designated Aviation Channelers (DAC) - the Transportation Security Clearinghouse (TSC) that process the background checks of applicants, the airport’s LiveScan system - CrossMatch that collects fingerprint data, and the airport’s Physical Access Controls System (PACS) – C-Cure 9000 that controls access to the Airport’s facilities.

Current System – HID SAFE

To meet the stipulated mandates in 49 CFR Part 1542, and ensure the continued compliance with all TSA requirements, the Aspen/Pitkin County Airport (ASE) in 2009 acquired its current Identity Management System (IDMS) - HID SAFE version 4 for \$255,700.33 with an annual Service Agreement of \$38,880.35. This system, despite being functional through the years, has a number of limitations that reduces the efficiency of the Airport’s Badging Office, and often places the airport in a state of non-compliance with TSA regulations. In addition, the current system lacks the ability to function with more modern and secure web browsers like Microsoft Edge and Google Chrome.

Additional problems include the inability to pull important and required reports, failure of the system to push data to the appropriate channels for access control, and the failure of the system to process and submit applicant data for background checks. These disruptions to services have ranged from incidents which have been resolved within a single day to long running issues that have taken weeks to months to resolve.

HID SAFE Version 5 Upgrade

In 2023, ASE considered upgrading HID SAFE version 4 to HID SAFE version 5. However, in the course of doing so, it was discovered that such an upgrade would cost approximately \$200,000 with an annual Service Agreement fee exceeding \$38,000. During this process, it was also discovered that upgrading to SAFE version 5 would have required the airport to rewrite its Airport Security Plan (ASP) - the airport’s primary security guiding document approved by TSA to accommodate the system’s shortcomings. In addition, this system would have required a significant reconfiguration of the airport security IT infrastructure.

In addition, badge colors and templates did not match the current badge designs, which would have required the re-badging of all 1,000-plus badge holders at the airport. Most importantly, application forms including mandatory Disqualifying Crime and TSA Privacy Act Statements could not be printed for each badge applicant as the system lacked a print function. To resolve this printing issue, HID offered to create a print function at a cost of approximately \$150,000.

Accepting this would have brought the cost of the upgrade to SAFE version 5 to approximately \$350,000 and an annual Service Agreement of \$38,000.

A New System – FISC

To move away from the issues the Airport’s Badging Office continues to face with the use of HID SAFE, and bring in a more modernized and efficient solution, a Request for Proposal (RFP) was published in January 2024. Following the RFP process, Birdi Systems, Inc, was selected. This new system focuses on streamlining the entire badging process by using a modern and user-friendly interface that provides a comprehensive solution with unlimited access to a more secure online badging portal.

Birdi System's Federated and Integrated Solutions for Credentialing (FISC) makes tracking of all transactions submitted to the DAC easy, and allows Trusted Agents to effortlessly view and rectify errors before resending transactions.

At a projected implementation cost of approximately \$430,000 for budget year 2024 (which includes the annual Service Agreement of \$8,640 for year one), the cost exceeds the originally budgeted IDMS upgrade cost of \$144,000. However, it was found that an upgrade would not have included many of the benefits the new system and would have come to a total of approximately \$540,000 over a five-year period. The new proposed Birdi System would realize a cost savings of approximately \$70,000 over the same period.

To cover this acquisition and successfully implement this system, we estimate a total project cost of \$430,000 which translates into a 2024 budget increase of \$286,000.

2) STRATEGIC PLAN GOAL(S) ADVANCED:

Flourishing Natural & Built Environment

Livable & Supportive Community

Prosperous Economy

3) REQUESTED EXPENDITURE APPROPRIATIONS: Full Cost of Project

Line Item Description	Account Coding	Original Budget Amount	Expenditure Increase/ (Decrease)	Total Adjusted Budget
Airport IDMS Upgrade Implementation	40451512.576500	\$144,000	\$286,000	\$430,000
	Total New Appropriations		\$286,000	

4) FUNDING

NEW REVENUE APPROPRIATIONS:

Line Item Description	Account Coding	Original Budget Amount	Revenue Increase/ (Decrease)	Total Adjusted Budget
	Total New Revenue			
USE OF FUND BALANCE:			\$286,000	
	Total Funding			

5) NET CHANGE TO FUND BALANCE

Total Airport Fund Balance projected at 12/31/2024	\$32,358,020
Unrestricted Fund Balance projected at 12/31/2024	\$18,520,573
Use of Fund Balance	-\$286,000
Unrestricted Fund Balance after Supplemental Request	\$18,234,573

6) ALTERNATIVE ANALYSIS

The Aspen/Pitkin County Airport looked at various alternatives including an upgrade to the existing system; however, it was found that such an upgrade would not have included many of the benefits of the new system and would have come to a total of approximately \$540,000 over a five-year period versus the Birdi System's \$470,000 over the same period.

Budget Supplemental Request

For increases above budgeted revenues or expenditures; new or increased programs, services, or personnel; or transfers across funds.

Project/Service Name:	AFS Child Welfare Caseworker FTE	Work Session Date:	June 4, 2024
Department:	Adult and Family Services	Budget Year:	2024
Request Type:	New Position	Adjustment Type:	Change to Annual Budget
Fund:	Human Services		

Staff Responsible:	Lindsay Maisch/Keli Kirkpatrick	Prepared By:	Lindsay Maisch/Keli Kirkpatrick/Stuart Fox
Budget Staff Review - Name:	Connie Baker	Date:	5/22/2024

1) PROJECT DESCRIPTION AND FISCAL IMPACT:

Pitkin County Adult and Family Services has been working since 2018 to sustain the impacts from the Family First Prevention Services Act (FFPSA). This has included funding, promoting, and then managing new prevention programs that are designed to keep children safe within their families of origin, such as life skills programs, prevention cases, and collaboration with outside agencies. Currently, the department has worked to have one full-time caseworker assigned duties for mainly prevention services. With this increased focus on and work on preventing child abuse and neglect, the Department is seeing less referrals to child welfare.

The decrease in referrals does not equate to a decrease in workload for child welfare caseworkers. The Department has seen the number of Dependency and Neglect cases climb to an average of initiating three new D&N cases per year. Court involvement lasts on average two years, which often results in a court involved workload of four or more ongoing cases per year. FFPSA requires that the Department minimize out of home placements, which means that children are placed with their extended family, in which the caregivers have often experienced the same generational abuse and neglect as the biological parents, and require significant treatment, and coordination of resources in order to be successful. Currently, Pitkin County and surrounding rural areas do not have access to many of the evidence-based services that are required by FFPSA, which likely means that caseworkers are intervening locally. The amount of time for management to coordinate and work with other counties to bring these services locally increases as well. This increased workload has been acknowledged by the recently completed Child Welfare work study. FFPSA has effectively reduced the amount of payments to out of home placement providers (foster homes and treatment centers), but it has increased the staff time required to keep children with kin.

Since 2018, Pitkin County Adult and Family Services has seen 80% turnover in staff. Staff reported that work-related stress is a factor in their burnout and potentially their decisions to leave.

SB21-277: Child Welfare Funding Model - Workload Study

For state fiscal years 2018-19 through state fiscal year 2023-24, the state department, after input from the child welfare allocations committee, has developed formulas for capped and targeted allocations, including child welfare services, programs, and staffing. The initial recommendations were staggering, with the recommendation of over 600 additional child welfare caseworkers to be staffed in the State of Colorado. The study has been refined and has the final recommendations to be managed through the allocation committee. These final recommendations found that to be adequately staffed in the State of Colorado, 242 additional caseworkers are to be introduced around the state to the system of care. Pitkin County will see an increase in allocation of 1.91 caseworkers in the coming 3 years. There are some big counties that will be seeing a substantial increase of over 20-30 caseworkers, and therefore the allocation methodology and business practices are still under consideration as this increase of staffing requires new lines of supervision and ways of business in general. These changes are coming forward as a result of the increase in workload given the new complexity of cases in a post-covid landscape. Given these changes, the State of Colorado and Joint Budget Committee has approved the increase of \$27 million dollars over 3 years to give enough time to inform the allocation methodology moving forward. Specific to Pitkin County Child Welfare, the allocation will increase in FY2024 (July 1, 2023 to June 30, 2024) from \$505,472, to \$556,201. Pitkin County can expect to see an increase to \$778,390 in the allocation for FY2025.

Child Welfare is funded with an 80/20 reimbursement methodology, which means the State of Colorado Human Services covers 80% of costs of Child Welfare as a whole, while each county is responsible for 20% for programming and FTE. To date, the State of Colorado has mitigated Child Welfare every year, which the local department has considered to be low risk in covering these costs. Each year, the department works with the State to mitigate the over expenditures, and Pitkin

County has had historically low mitigation requests, where other counties such as Eagle, Routt, and Grand Counties are mitigating between \$100k-\$700k. These amounts fluctuate based on the number of out of home placements, additional programming and FTE needed to adequately serve the county's child welfare needs. With the below request and increase in allocation, Pitkin County will be responsible to reimburse \$12,682, which is 20% of the total request of \$63,411. In the unlikely event that the County is not mitigated, Pitkin County would take full responsibility for the total salary for 6 months, which in the mitigation plan is detailed to be covered through the Human Services Fund. The department will be budgeting for the full allocation increase for FY2025, of \$778,390.

2) STRATEGIC PLAN GOAL(S) ADVANCED:

Livable and Supportive Community

3) REQUESTED EXPENDITURE APPROPRIATIONS: Full Cost of Project

Line Item Description	Account Coding	Original Budget Amount	Expenditure Increase/ (Decrease)	Total Adjusted Budget
Child Welfare Salaries	11234342.511000.10035	\$107,413	\$40,061	\$147,474
Child Welfare Health Insurance	11234342.521000.10035	\$17,463	\$10,000	\$27,463
Child Welfare PY Taxes & Benefits	11234342.522000.10035	\$18,910	\$6,730	\$25,640
Child Welfare Fitness Benefit	11234342.525000.10035	\$2,250	\$750	\$3,000
Child Welfare Computer Setup	11234342.574500.10035	\$0	\$4,770	\$4,770
Child Welfare Phone & Service	11234342.551500.10035	\$2,700	\$1,100	\$3,800
	Total New Appropriations		\$63,411	

4) FUNDING

NEW REVENUE APPROPRIATIONS:

Line Item Description	Account Coding	Original Budget Amount	Revenue Increase/ (Decrease)	Total Adjusted Budget
State Child Welfare Allocation	11234342.423000.10035	\$505,472	\$50,729	\$556,201
	Total New Revenue		\$50,729	

5) NET CHANGE TO FUND BALANCE

Balance projected at 12/31/2024	\$874,597
Use of Fund Balance	-\$12,682
Fund Balance after Supplemental Request	\$861,915

6) ALTERNATIVE ANALYSIS

N/A

Budget Supplemental Request

For increases above budgeted revenues or expenditures; new or increased programs, services, or personnel;
or transfers across funds.

Project/Service Name:	Ambulance Building Debt Interest	Work Session Date:	June 4, 2024
Department:	Ambulance	Budget Year:	2024
Request Type:	Adjustment to Operations	Adjustment Type:	Change to Annual Budget
Fund:	Ambulance Fund		

Staff Responsible:	Connie Baker	Prepared By:	Connie Baker
Budget Staff Review - Name:	Connie Baker	Date:	5/21/2024

1) PROJECT DESCRIPTION AND FISCAL IMPACT:

In order to finance the construction of the new ambulance building, in September 2018 Pitkin County issued \$6.5 million in certificates of participation through a private placement, which offered more advantageous terms than a public sale. The interest rate on the certificates resets every five years, and 2024 is the fifth year. The new interest rate was not known at the time of budgeting for 2024. This request increases the transfer of funds from the Ambulance District to the Debt Service fund, and then the payment of the interest through the Debt Service fund.

2) STRATEGIC PLAN GOAL(S) ADVANCED:

Responsible and accountable stewardship of County assets.

3) REQUESTED EXPENDITURE APPROPRIATIONS: Full Cost of Project

Line Item Description	Account Coding	Original Budget Amount	Expenditure Increase/ (Decrease)	Total Adjusted Budget
Ambulance Transfer to Debt Service for Interest	21544100.599900	\$165,322	\$41,997	\$207,319
Interest Payment	30060100.577020	\$165,322	\$41,997	\$207,319
Total New Appropriations			\$83,994	

4) FUNDING

NEW REVENUE APPROPRIATIONS:				
Line Item Description	Account Coding	Original Budget Amount	Revenue Increase/ (Decrease)	Total Adjusted Budget
Debt Service Transfer from Ambulance for Interest	30060100.499900	\$165,322	\$41,997	\$207,319
Total New Revenue			\$41,997	
USE OF AMBULANCE FUND BALANCE:			\$41,997	
Total Funding				

5) NET CHANGE TO FUND BALANCE	
Ambulance Fund Balance projected at 12/31/2024	\$1,796,211
Use of Fund Balance	-\$41,997
Ambulance Fund Balance after Supplemental Request	\$1,754,214
Debt Service Fund Balance projected at 12/31/2024	\$536,186
Addition to Fund Balance / (Use of Fund Balance)	\$0
Debt Service Fund Balance after Supplemental Request	\$536,186

6) ALTERNATIVE ANALYSIS

None