



**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PITKIN COUNTY, COLORADO, RECOGNIZING THE EAST OF ASPEN CAUCUS
RESOLUTION NO. 106 2004**

RECITALS

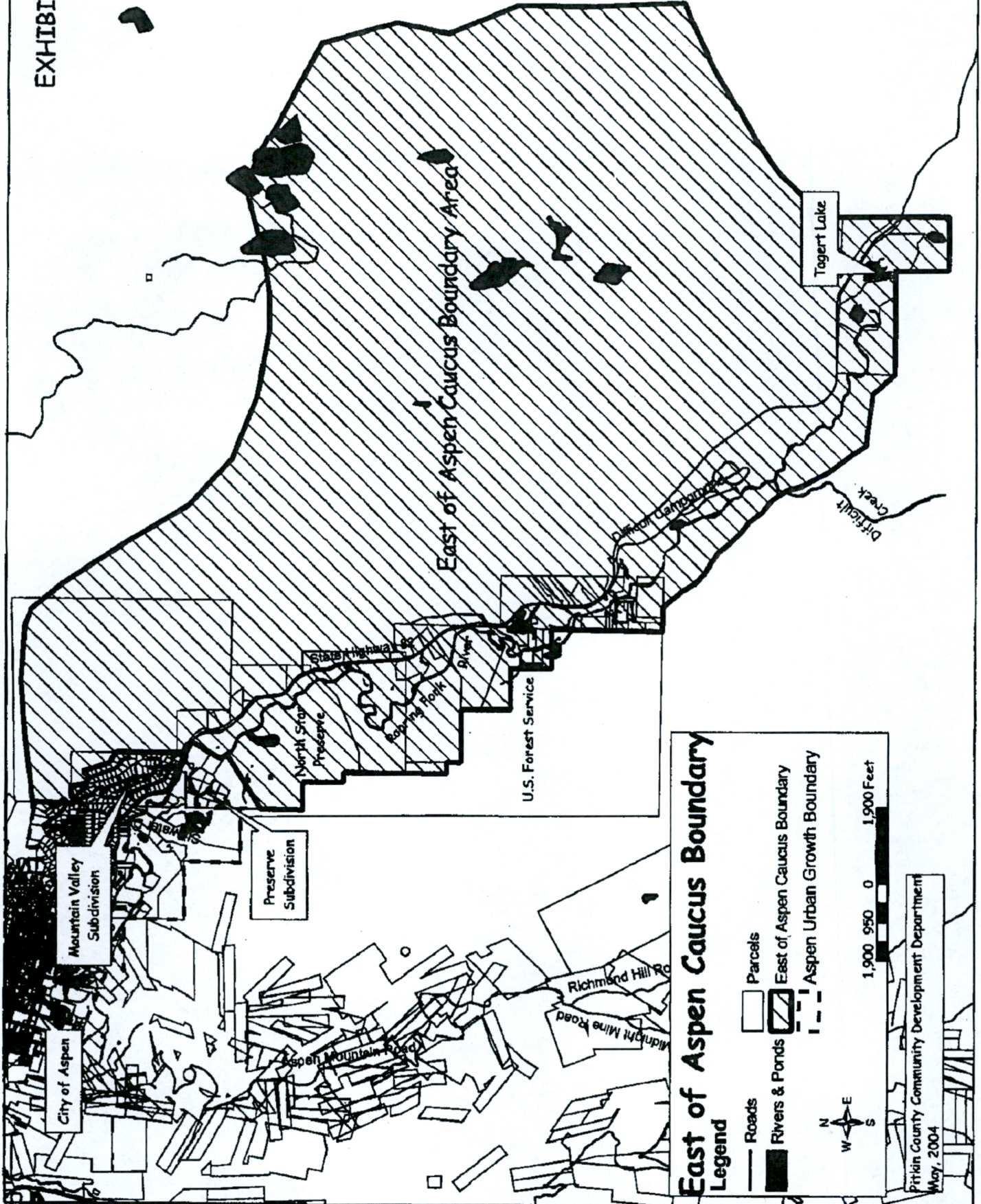
1. The residents of the Independence Pass Corridor (east of Aspen) wish to form an officially recognized Caucus. The Caucus area is located between Tagert Lake on the east and the Northstar Preserve on the west; and abuts the Aspen Urban Growth Boundary area, containing all of the residential development along the Highway 82 corridor from the edge of the Aspen Urban Growth Boundary to Tagert Lake. This area is referred to in the *East of Aspen/Independence Master Plan* as the "Tagert Lake West Neighborhood Planning Area." See Exhibit "A" for a map of the caucus boundary.
2. Formation of a Caucus is permitted subject to compliance with Article Four of the Pitkin County Home Rule Charter. After satisfying itself that the provisions of this article have been met, the Board of County Commissioners is authorized to recognize the caucus and establish the caucus area by resolution.
3. The following provisions of the Home Rule Charter regarding the recognition of Caucuses have been addressed by residents as required:
 - a. A neighborhood survey distributed to property owners and residents in the area by mail indicated overwhelming support for the formation of the Caucus. Results of the survey were summarized at a neighborhood meeting that was held in July 2003, at which time it was determined by majority vote of the attendees that a Caucus should be formed.
 - b. Proposed bylaws were drafted and distributed by mail to known property owners and renters in the neighborhood. As required by the Charter, the bylaws address all operating procedures, including composition, voting procedures and function of the Caucus as a recommending body "for all planning matters affecting the caucus area, as well as other County matters affecting the caucus area including, but not limited to, budgetary and work program matters." A copy of the approved Bylaws are attached as Exhibit "B."

NOW THEREFORE BE IT RESOLVED, that the Board of County Commissioners of Pitkin County, Colorado hereby officially recognizes the *East of Aspen Caucus*, with boundaries shown on the map attached hereto as Exhibit "A;" and awards the Caucus all functions set forth in Article IV of the Pitkin County Home Rule Charter.



SILVIA DAVIS PITKIN COUNTY CO

EXHIBIT "A"



East of Aspen Caucus Boundary Legend

- Roads
- Rivers & Ponds
- East of Aspen Caucus Boundary
- Aspen Urban Growth Boundary
- Parcels



1,900 950 0 1,900 Feet

Pitkin County Community Development Department
May, 2004



EXHIBIT "B"

ARTICLE 4 – PITKIN COUNTY HOME RULE CHARTER

Article 4—CAUCUSES

4-1 Establishment of Caucuses: Initial Meeting

4-1.1 A caucus may be established by any qualified elector who calls a meeting at a convenient time and place within the proposed caucus area. An information campaign shall be conducted to ensure that all qualified electors and non-resident real property owners in the proposed caucus area know of the date, time, place and purpose of the meeting.

4-1.2 At the initial meeting it shall be decided by majority vote of the qualified electors (and non-resident real property owners) in attendance whether a caucus should be formed.

4-1.3 Each caucus shall adopt its own operating procedures and bylaws within the scope of this article.

4-2 Recognition of Caucuses

The Board, after satisfying itself that the provisions of this article have been met, shall recognize the caucus and establish the caucus area by resolution.

4-3 Composition

A recognized caucus shall consist of all the qualified electors who reside in the caucus area, together with the non-resident owners of real property within the caucus area.

4-4 Voting

Each caucus member shall have one (1) vote on all matters appropriate for caucus voting. Voting on any other basis may be conducted on special matters for information purposes only, and must be clearly identified as such.

4-5 Recognized Caucus Area

Recognized caucus areas to the greatest extent possible shall reflect geographically contiguous areas with social, economic, cultural and environmental communities of interest. There shall be only one recognized caucus in each geographic area. Each caucus shall provide proposed definite boundaries for their caucus area to the Board.

4-6 Function

A caucus, upon recognition by the Board, shall have a recommendatory function for all matters directly affecting the caucus area, and shall permit its members to report minority views, as well as majority views, and division of votes with any such recommendation. Further, a caucus shall have a recommendatory function for all planning matters affecting the caucus area, as well as other County matters affecting the caucus area including, but not limited to, budgetary and work program matters.



members of the East of Aspen Caucus to a term of one year. There will be no term limits. If an officer is unable to perform the duties required he shall attain a substitute and contact the other officers as to who will be substituting for him, prior to the meeting.

The Presidents duties will be to set the agenda, schedule the meeting time, run the meetings, keep a copy of all information sent from the county regarding the caucus area. He will, together with the Vice President go over the information obtained from the county and sort out what is useful and important enough to be sent on to the caucus members.

He will make available all information obtained from the county to any caucus member wishing to see it. In addition the President shall act as spokesperson for the caucus unless another person is appointed for a specific issue. Make available his fax number and email address to all caucus members. The President will conduct all duties in a reasonably timely fashion.

The Vice President will go over the information obtained from the county with the President and sort out what is useful and important enough to be sent on to caucus members, and act on behalf of the President in his absence. Make available his fax number and email address to all caucus members. The Vice President will conduct all duties in a reasonably timely fashion.

The Secretaries duties shall be to handle the bulk of administrative duties such as field phone calls and emails, contact all caucus members in advance of the scheduled meeting, maintain a current neighborhood mailing list, keep a record of the agendas from every meeting including any voting results and send out correspondence the President feels is necessary. He will make available his phone number, fax number and email address to all caucus members. The Secretary will conduct all duties in a reasonably timely fashion.

The Substitutes duty will be to perform the duties an officer has outlined for him to do in a timely manner. He will also be responsible for forwarding any information he may receive from others regarding the caucus, to an officer, in a timely manner.

COMPENSATION OF EXECUTIVES

The President and Vice President shall not receive any compensation for services rendered to the caucus.

Compensation, if any, to the Secretary for services rendered to the caucus will be decided yearly by the caucus members.

DUES

A Yearly membership due will be decided at the first meeting. The dues will cover the cost of correspondence and any other costs the caucus members decide will be necessary.

MEETINGS

Meetings shall be held as necessary with at least one third of the caucus members present in person or by proxy. Attendance by telephone may be possible if arranged in advance. Robert's Rules of Order shall govern the conduct at all meetings.



EXHIBIT "C"

BY- LAWS OF THE EAST OF ASPEN CAUCUS

FUNCTION

The East of Aspen Caucus shall have a recommendary function for all matters directly affecting the caucus area, and shall permit its members to report minority views as well as majority views, and division of votes with any such recommendation.

CAUCUS AREA

The East of Aspen Caucus area shall begin at the North Star Preserve and continue to the winter closure gate on East Highway 82. It will include all roads leading off of East Highway 82 between these two boundaries. (See East of Aspen Caucus Boundary Map for a graphic depiction of the boundary).

MEMBERSHIP

East of Aspen Caucus will consist of all qualified electors who reside in the caucus area, together with the nonresident owners of real property within the caucus area. Incoming tenants will be qualified to join after residing in the area six months.
(Qualified electors means any property owner and / or property resident, within caucus boundaries.)

VOTING

Each caucus member shall have (1) one vote on all matters appropriate for caucus voting. Voting on any other basis may be conducted on special matters for information purposes only and must be clearly identified as such. All votes must be cast in person or by proxy / absentee ballot qualified under proxy / absentee ballot rules to be adopted from time to time. A record vote should consist of one half or more of all caucus members voting in person or by proxy or absentee ballot. This will ensure that our caucus remain a consensus building representative group and not a tool for a few active members.

PROXY VOTING

Each vote will be cast in person or via signed paper / fax Within 24 hours of the vote. Second hand word of mouth will not be accepted.

ABSENTEE BALLOTS VOTING, if used, requires that the resolution be published in advance and not amended later. Amending the resolution would void any absentee ballots and after doing so, if this represented less than half the voting members, would void the vote itself. An amended resolution or new resolution could still be passed at the meeting by members present in person or by proxy, as long as they represent at least one half of all members.

.EXECUTIVE COMMITTEE / OFFICERS

There shall be an executive committee consisting of President and Vice President and a Secretary and two or more substitutes. The officers shall be elected by the voting

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A quorum shall consist of one third of all caucus members present or by proxy at any meeting.

(This does not constitute a caucus vote on any major issues but rather an administrative decision)

SUMMARY AND CLARIFICATION OF PRECEDING

All registered voters in our area that are also residents in the Caucus area have one vote per person. Registered voters must have been in residence in the East Aspen area for six months. People can vote in person at a meeting, by proxy, phone, e-mail or by sending representatives. Each property has one vote, whether in individual, corporate or LLC etc. name, except in the case of both a husband and wife's or joint owners names being on the deed, in which case that property will have two votes. ACES, Forest Service and Wildwood have one vote each. An individual can vote as either a property owner or a registered voter, but not as both.

The information received from caucus members will be supplied to the Pitkin County Board of County Commissioners and the Planning and Zoning Commission as an informational matter and we will also indicate the breakdown of votes by property owners and registered voters.